

Massachusetts School Building Authority

Timothy P. Cahill
Chairman, State Treasurer

Katherine P. Craven
Executive Director

August 17, 2010

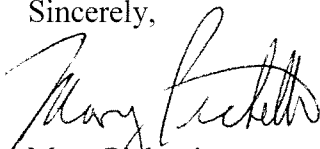
Susan E. Martin
Superintendent
Scituate Public Schools
606 Chief Justice Cushing Highway
Scituate, MA 02066

Re: Designer Selection Criteria Form and Owner's Project Manager Selection Criteria Form – Green Repair Program for the Wampatuck Elementary School Project

Dear Superintendent Martin:

Enclosed for your records, please find an original, fully-executed Designer Selection Criteria Form and Owner's Project Manager Selection Criteria Form for the Wampatuck Elementary School Project. Please feel free to contact me if you have any questions. Thank you.

Sincerely,



Mary Pichetti
Director of Capital Planning

Cc: Senator Robert L. Hedlund
Representative Garrett Bradley
Representative James Cantwell
John F. Danehey, Chairman, Board of Selectman
William Johnston, School Committee Member

Designer Selection Criteria Form
Green Repair Program

AUG 16 2005

1) District Selection Committee

In accordance with "Selection and Assignment of Designers - Green Repair Program", assembled for your review and approval is the minimum membership of the Selection Committee for Scituate Public Schools/Wampatuck Elementary School Project. Committee Members include the following:

(Please provide name, title, address and phone number of each member.)

Designation	Name and Title	E-Mail Address and Phone Number
School Committee Member	William Johnston	wjohnston@partners.org 781-545-7736
Superintendent of schools or his/her designee	Susan E. Martin	smartin@scit.org 781-545-8750 x314
Local Chief Executive Officer or his/her designee	John F. Danehey	jdanehey@doesq.com 781-545-8740

2) District Selection Criteria

In accordance with "Selection and Assignment of Designers - Green Repair Program", assembled for your review and approval is the Selection Criteria that the District intends to use as noted by a check below for selecting a designer from the applicants pre-selected through the Green Repair Program for Scituate Public Schools Wampatuck Elementary School Project. Selection Criteria include the following:

a.) Selection Criteria	Criteria selected	Designer :	Designer:	Designer:
Prior Similar Experience	X			
Personnel Qualifications	X			
Current Workload and Capacity	X			
Experience with Stretch Energy Code				
Knowledge of Energy Efficiency Programs				
Financial Stability				

Additional Criteria				
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(Bold selection criteria must be utilized by the District in its evaluation.)

b) Description of rating system to be used for the Selection Criteria:
 (NOTE: The MSBA recommends use of a numerical rating rather than least/advantageous and highly advantageous.)

The Scituate Public Schools will use a numerical rating system from 1-5 with 1 being the lowest rating and 5 being the best rating.

3) District Interviews

If the District chooses to conduct interviews after review of the applications, the District will notify the MSBA of the time and submit the interview questions for acceptance by the MSBA. The MSBA may choose to participate in the interview process.

The Scituate Public Schools will follow the process as defined by the MSBA.

The Scituate Public Schools recommends as outlined in steps 1 and 2 above the District Selection Committee Members and the Selection Criteria.

Sincerely,

Susan E. Martin, Ed.D.

Authorized Signature for: Susan E. Martin, Ed. D.
 Superintendent of Schools

reviewed by e-mail 7/29/10
Rory Fucheta
 Accepted by MSBA 8/17/10
 Date

Owner's Project Manager Selection Criteria Form
Green Repair Program

1) District Selection Committee

In accordance with "Selection and Assignment of Owner's Project Managers - Green Repair Program", assembled for your review and approval is the minimum membership of the Selection Committee for Scituate Public Schools/Wampatuck Elementary School Project. Committee Members include the following:

(Please provide name, title, address and phone number of each member.)

Designation	Name and Title	E-Mail Address and Phone Number
School Committee Member	William Johnston	wjohnston@partners.org 781-545-7736
Superintendent of schools or his/her designee	Susan E. Martin	smartin@scit.org 781-545-8750 x314
Local Chief Executive Officer or his/her designee	John F. Danehey	jdanehey@doesq.com 781-545-8740

2) District Selection Criteria

In accordance with "Selection and Assignment of Owner's Project Manager - Green Repair Program", assembled for your review and approval is the Selection Criteria that the District intends to use as noted by a check below for selecting an owner's project manager from the applicants pre-selected through the Green Repair Program for Scituate Public Schools Wampatuck Elementary School Project. Selection Criteria include the following:

a.) Selection Criteria	Criteria selected	Owner's Project Manager:	Owner's Project Manager:	Owner's Project Manager:
Prior Similar Experience	X			
Personnel Qualifications	X			
Current Workload and Capacity	X			
Experience with Stretch Energy Code				
Knowledge of Energy Efficiency Programs				
Knowledge of Construction				

Procurement Law				
Additional Criteria				

(Bold selection criteria must be utilized by the District in its evaluation.)

b) Description of rating system to be used for the Selection Criteria:

(NOTE: The MSBA recommends use of a numerical rating rather than least/advantageous and highly advantageous.)

The Scituate Public Schools will use a numerical rating system from 1-5 with 1 being the lowest rating and 5 being the best rating.

3) District Interviews

If the District chooses to conduct interviews after review of the applications, the District will notify the MSBA of the time and submit the interview questions for acceptance by the MSBA. The MSBA may choose to participate in the interview process.

The Scituate Public Schools will follow the process as defined by the MSBA.

The Scituate Public Schools recommends as outlined in steps 1 and 2 above the District Selection Committee Members and the Selection Criteria.

Sincerely,

Susan E. Martin, Ed.D.

Authorized Signature for: Susan E. Martin, Ed. D.
Superintendent of Schools

Reviewed 7/29/10 by e-mail
Ray Tuckett 8/17/10
Accepted by MSBA Date