

Massachusetts School Building Authority

Timothy P. Cahill
Chairman, State Treasurer

Katherine P. Craven
Executive Director

September 27, 2010

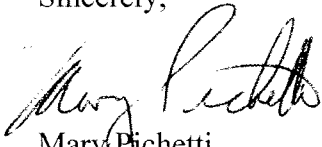
Susan E. Martin
Superintendent
Scituate Public Schools
606 Chief Justice Cushing Highway
Scituate, MA 02066

Re: Designer Record of Selection Form – Green Repair Program for the Wampatuck Elementary School Project

Dear Superintendent Martin:

Enclosed for your records, please find an original, fully-executed Designer Record of Selection Form for the Wampatuck Elementary School Project. Please feel free to contact me if you have any questions. Thank you.

Sincerely,



Mary Pichetti
Director of Capital Planning

Cc: Senator Robert L. Hedlund
Representative Garrett Bradley
Representative James Cantwell
John F. Danehey, Chairman, Board of Selectman
William Johnston, School Committee Member

Record of Selection Form
Designer
Green Repair Program

SEP 24 2010

1) District Selection Scituate Public Schools

In accordance with “Selection and Assignment of Designers – Green Repair Program,” assembled for your review are the evaluation results of the District using the Selection Criteria approved by the MSBA for selecting a designer from the applicants pre-selected through the Green Repair Program for Wampatuck Elementary School. The results from the evaluation of received responses are as follows:

(Please add columns, if necessary, dependent upon the number of responses received from the MSBA for evaluation.)

a.) Selection Criteria	Durland Van Voorhis	Cannon Design	DiMarinisi& Wolfe	Knight, Bagge, and Anderson
Prior Similar Experience	30	No Show for Interview	30	35
Personnel Qualifications	28		26	33
Current Workload and Capacity	31		25	34
Experience with Stretch Energy Code				
Knowledge of Energy Efficiency Programs				
Financial Stability				
Total Points	89		81	102

(Bold selection criteria must be utilized by the District in its evaluation.)

The Scituate Committee could not evaluate the Cannon Design company as they did not show up for their interview appointment at 6:30 pm.

b) Description of rating system used for the Selection Criteria:

(NOTE: The MSBA recommends use of a numerical rating rather than least/advantageous and highly advantageous.)

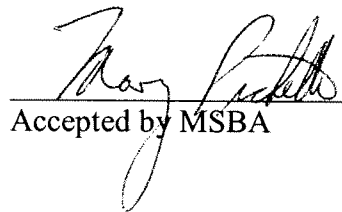
The Scituate Public Schools utilized a Likert Scale with a range of a score of one to a score of five. A rating of one would be the lowest and least desirable and the rating of five would be the best and the most desirable. Points were totaled up for an overall value using the three main selection criteria.

The District shall execute the Authority's Standard Contract for Designer Services for Green Repair Program with the Designer without modification to its terms and conditions. The District hereby designates Dr. Susan E. Martin, Superintendent and Mr. Paul Donlan, Director of Business and Finance, as the individuals who shall have the authority to act on behalf of the District under the Contract and who shall be responsible for the day-to-day communication between the District and the Designer. Upon completion of its review of received responses, the Scituate Public School Department selects Designer: Knight, Bagge, and Anderson.

Sincerely,



Authorized Signature for Susan E. Martin, Ed.D. September 17, 2010
TYPE NAME and TITLE Date



Mary Ricketts 9/27/10
Accepted by MSBA Date