

SCITUATE SCHOOL COMMITTEE MEETING MINUTES

November 21, 2011

MEETING CALLED TO ORDER

The meeting was called to order by
Mr. Michael Hayes, Chairperson
at 6:30 p.m. in the Principal's Conference Room at Scituate High School.

**On a motion by Mr. Hayes,
Seconded by Ms. Bowen,**

**It was voted: To go into Executive Session as set forth
In Section 23B, Chapter 39 of the Massachusetts
General Laws to discuss matters pertaining to contract
negotiations.**

The roll call was:

School Committee Members Present:

Mr. Michael Hayes,	yes
Mr. Richard Hebert,	yes
Mr. William Johnston,	yes

**On a motion by Mr. Hebert,
Seconded by Mr. Johnston,**

It was voted: to return to the regular meeting at 7:00 p.m.

The roll call was:

School Committee Members Present:

Mr. Michael Hayes,	yes
Mr. Richard Hebert,	yes
Mr. William Johnston,	yes

**The meeting was called to order by
Mr. Michael Hayes, Chairperson, at
7:00 pm in the Library at Scituate High School.**

School Committee Members Present:

Mr. Michael Hayes,
Mr. Richard Hebert,
Mr. William Johnston,
Mr. Jamie Strobino

Administrators Present:

Dr. Susan E. Martin, Superintendent
Dr. James Kelleher, Asst. Superintendent
Mr. Paul Donlan, Director, Business Finance

**On a motion by Mr. Johnston,
Seconded by Mr. Hebert,**

1. Approval of Minutes

It was voted: To approve the November 7, 2011 Minutes.

The vote was 4-0.

There were no statements or comments from the public

Comments and Statement from the Public

2. Special Matters

Dr. Susan E. Martin, Superintendent introduced Ms. Heidi Lemmel Harris, METCO Director, Scituate Public Schools. Ms. Lemmel-Harris outlined the METCO program via a power point presentation. Ms. Lemmel-Harris explained that Ms. Susan Eaton, Director of the Charter Hamilton Institute on Race and Justice was unable to attend the meeting.

a. METCO Program Presentation

Ms. Lemmel Harris would like to work with the district to set future METCO program goals. Mr. Johnston and Mr. Hayes agreed to assist with her endeavor. There was also a discussion about the acceptable METCO student number in Scituate and whether it could be increased to accommodate more students.

Ms. Lemmel-Harris agreed to speak with Dr. Kelleher. They will follow up with the School Committee at a future meeting.

Dr. Susan Martin, Superintendent introduced Ms. Mary Ohrenberger, Principal, Cushing Elementary, Ms. Mari-An Fitzmaurice, Principal, Hatherly Elementary, Ms. Jennifer Arnold, Principal, Jenkins Elementary and Ms. Linda Whitney, Principal, Wampatuck Elementary. They presented their 2011-2012 Elementary School Improvement Plan. Each school outlined their accomplishments and their goals. Mr. Strobino addressed AYP at Wampatuck. Mr. Hebert commented on peaceful playgrounds. The School Committee thanked the Principals for their hard work. The School Committee offered their support in whatever capacity in order to assist with the achievement of the elementary school goals.

b. Elementary School Improvement Plan

**On a motion by Mr. Strobino,
Seconded by Mr. Hebert,**

It was voted: To move to approve the Elementary School Improvement Plan as presented.

The vote was 4-0.

Dr James Kelleher, Assistant Superintendent outlined the meeting notes from the Comcast presentation. Mr. Johnston suggested presenting a technology breakdown in phases so the School Committee could see the cost and description of each phase. It was also suggested that Mr. Rich Long, Technology Director and Mr. William Sheehan, Town Technology Director, be present at the next School Committee meeting.

c. Technology Plan Update

Dr. Kelleher and Mr. Donlan agreed to present a more detailed plan at the December 5, 2011 School Committee meeting.

Dr. Susan E. Martin, Superintendent asked the Committee to review the Social Media policy draft. Mr. Hebert and Mr. Hayes both inquired about the reason behind the need for a policy. It was noted that the Gates Intermediate School would like to use the social media site Facebook to send school information out to parents and students. Mr. Hayes asked that an attorney review the policy draft before a vote is taken.

d. Social Media Policy

Dr. Susan Martin, Superintendent and Mr. Michael Hayes mentioned that people had expressed concerns Gates school mentioned at the last School Committee meeting.

e. Gates Intermediate Building Concerns and Status Report on Repairs

As a result, the School Committee and Administration have responded, reviewed and addressed the concerns.

Mr. Hayes asked Mr. Donlan to conduct a mold test on the entire Gates School. Mr. Donlan agreed to present a Progress Report at the next School Committee on pending and resolved issues.

Dr. Susan Martin, Superintendent introduced Ms. Patricia Jacquart, Department Chairperson, Foreign Languages. Ms. Jacquart explained that she would like to take approximately 20 students to the Sixty Fourth Annual Latin Carol Celebration at Brown University on December 5, 2011.

**f. Out of State Field Trip
Brown University**

**On a motion by Mr. Strobino,
Seconded by Mr. Hebert,**

**It was voted: To approve the out of state field trip to Brown University
on December 5, 2011.**

The vote was 3-0.

Dr. Susan Martin, Superintendent introduced Ms. Sarah Shannon, Principal, Gates Intermediate School who asked permission for the Gates band to Visit Canobie Lake Park on June 1, 2012 with music teachers, Ms. Nadia Swartz and Mr. Greg Lessard.

**g. Out of State Field Trip
Canobie Lake Park**

**On a motion by Mr. Strobino,
Seconded by Mr. Hebert,**

**It was voted: To approve the out of state field trip to Canobie Lake Park
on June 1, 2012.**

The vote was 3-0.

3. Routine Matters

Dr. Susan E. Martin, Superintendent introduced Mr. Zach Brazao, Scituate High School School Committee Student Representative. Mr. Brazao reported that the Scituate High School students participate in the following activities in school band, drama and the powder puff game.

a. Student Report

Mr. Paul Donlan, Director, Business and Finance changed the budget public hearing date to January 21, 2012 and therefore will present the FY13 budget to the School Committee no February 13, 2012.

b. Budget Calendar

There was a discussion about the Capital Plan. Mr. Donlan explained that he deleted window replacement at Hatherly Elementary. Mr. Johnston asked that technology be part of the Capital Plan each year. There was also a discussion about Security at all the schools being part of the capital plan. Mr. Donlan agreed to update the School Committee at their December 5, 2011 meeting.

No comments or statements from the public.

Comments or Statements from the

There was no information to discuss under the Superintendent's Report.

4. Superintendent's Reports

5. Superintendent's Correspondence

Dr. Susan Martin, Superintendent read the following Letter of correspondence:

Letter from Ms. Donna Nuzzo Mueller, Principal, Scituate High School commending Ms. Amanda Fanelli for her induction into the International Thespian Society.

No additional business to discuss.

6. Other Business

There were no sub-committee reports.

7. Sub-Committee Reports

Personnel issues were reviewed.

8. Personnel

**On a motion by Mr. Strobino,
Seconded by Mr. Hebert,**

It was voted: To approve the Personnel changes as noted.

The vote was 4-0.

9. Future Agenda Items

The following items are to be placed on a future School Committee agenda: Gates and High School Improvement Plans, Music Presentation, Technology Update, Social Media Draft Two, Gates Intermediate Statement of Interest, Capital Plan update.

**On a motion by Mr. Strobino,
Seconded by Mr. Johnston**

10. Adjournment

It was voted: To adjourn the meeting at 9:15 p.m.

The vote was 4 – 0.

Respectfully submitted: Kim Peters

APPROVED:
