

SCITUATE SCHOOL COMMITTEE MEETING MINUTES

December 5, 2011

MEETING CALLED TO ORDER

The meeting was called to order by
Mr. Michael Hayes, Chairperson
at 6:30 p.m. in the Principal's Conference Room at Scituate High School.

**On a motion by Mr. Hayes,
Seconded by Ms. Bowen,**

**It was voted: To go into Executive Session as set forth
In Section 23B, Chapter 39 of the Massachusetts
General Laws to discuss matters pertaining to contract
negotiations.**

The roll call was:

School Committee Members Present:

Mr. Michael Hayes,	yes
Ms. Brenda Bowen,	yes
Mr. Richard Hebert,	yes
Mr. William Johnston,	yes
Mr. Jamie Strobino	yes

**On a motion by Mr. Strobino,
Seconded by Ms. Bowen,**

It was voted: to return to the regular meeting at 7:00 p.m.

The roll call was:

School Committee Members Present:

Mr. Michael Hayes,	yes
Ms. Brenda Bowen,	
Mr. Richard Hebert,	yes
Mr. William Johnston,	yes
Mr. Jamie Strobino	yes

**The meeting was called to order by
Mr. Michael Hayes, Chairperson, at
7:00 pm in the Library at Scituate High School.**

School Committee Members Present:

Mr. Michael Hayes,
Ms. Brenda Bowen,
Mr. Richard Hebert,
Mr. William Johnston,
Mr. Jamie Strobino

Administrators Present:

Dr. Susan E. Martin, Superintendent
Dr. James Kelleher, Asst. Superintendent
Mr. Paul Donlan, Director, Business Finance

**On a motion by Mr. Strobino,
Seconded by Ms. Bowen,**

1. Approval of Minutes

It was voted: To approve the December 5, 2011 Minutes.

The vote was 5-0.

There were no statements or comments from the public

Comments and Statement from the Public

2. Special Matters

**On a motion by Mr. Strobino,
Seconded by Ms. Bowen,**

**It was voted: To reverse the order of the agenda and
bring item 2.e. Technology to item 2.c.**

The vote was 5-0.

Dr. Susan Martin, Superintendent introduced Ms. Sarah Shannon, Principal, Gates Intermediate School, Mr. Matt Meehan, Assistant Principal, Gates Intermediate School and Mr. Paul Donlan, Director, Business and Finance. They outlined the Gates Intermediate Preliminary Draft Statement of Interest.

**a. Gates Intermediate Preliminary
Statement of Interest**

The School Committee agreed that there must be a vision for the new school with the possibility of grade realignment.

Mr. Donlan outlined the timeline for the submission of this Statement of Interest. He requested that the School Committee vote at their December 12, 2011 meeting. He also requested that it be voted by the Board of Selectmen at their December 20, 2011 meeting. The final Statement of Interest is due January 11, 2012.

Dr. Susan E. Martin, Superintendent introduced Ms. Sarah Shannon, Principal, Gates Intermediate and Mr. Matt Meehan, Assistant Principal to update the Committee on Gates repairs. Ms. Shannon reported that the bathroom doors were replaced, four classrooms were carpeted, the C Wing walls were replaced, the outside vent in the “A” & “C” wings were cleared, leaking toilets fixed, “A” wing flashing re-caulked , roof seems sealed, “C” wing windows re-glazed, french drains installed near the “C” Wing, generator being worked on and air quality testing completed.

**b. Gates Intermediate School
Progress Report**

Mr. Strobino urged Mr. Donlan to place the generator on the capital planning list for this fiscal year.

Mr. Hayes asked that a Gates status report be given at all future School Committee meetings.

Dr. James Kelleher, Assistant Superintendent presented a summary of the lists and phases of the technology report. Ms. Rich Long, Scituate Public School, Technology Director and Mr. Bill Sheehan, Town of Scituate, Technology Director addressed the wide area network. Mr. Long encouraged the School Committee vote on X2 and additional personnel. Dr. Kelleher reminded the Committee about a Technology Committee meeting to be held on Friday, December 9, 2011.

(e.) Technology Plan

Dr. Susan E. Martin, Superintendent introduced Ms. Liz Grindle, Assistant Principal, Scituate High School and Ms. Jody McDonough. School Council Representative. Ms. Grinde outlined a High School goals and highlights as follows: Health and Wellness program – use of pedometers as a result of the PEP Grant, Math team logo project, Art Department’s digital portfolio, Science – inquiry based learning English – senior electives and early college planning.

**c. Scituate High School
Improvement Plan**

Mr. Johnston suggested using comparisons to outline MCAS test progress from year to year.

Ms. McDonough expressed concern with the lack of funds being used to address security at Scituate High School. Mr. Donlan stated that \$300,000 was utilized to provide security at all elementary schools this year. He believed that High School security would be addressed next year.

**On a motion by Mr. Strobino,
Seconded by Ms. Bowen,**

It was voted: to approve the Scituate High School Improvement Plan.

The vote was 5-0.

Dr. Susan E. Martin, Superintendent introduced Ms Sarah Shannon, Principal, Gates Intermediate School and Mr. Matt Meehan, Assistant Vice Principal, Gates Intermediate School to outline the Gates Intermediate School Improvement Plan. Ms. Shannon proudly stated that Gates made AYP this year. She also made special note of improving school culture this past year at Gates. Ms. Shannon listed a building renovation as a future goal as well as building upon a positive school culture by offering new extracurricular activities.

**d. Gates Intermediate School
Improvement Plan**

**On a motion by Mr. Strobino,
Seconded by Ms. Bowen,**

**It was voted: to approve the Gates Intermediate School
Improvement Plan.**

The vote was 5-0.

e. Refer to agenda item (c.)

Mr. Paul Donlan, Director, Business and Finance reviewed his Capital Plan Priority chart with the Committee. The Priority Chart outlined FY13 – FY17.

f. FY 13 Capital Plan Update

3. Routine Matters

Dr. Susan E. Martin, Superintendent introduced Mr. Zach Brazao, Scituate High School School Committee Student Representative. Mr. Brazao updated the Committee on Scituate High School's winter sports schedule, 8th Grade Curriculum night and the Revolution Prep SAT class.

a. Student Report

Mr. Paul Donlan, Director, Business and Finance noted that changes were made to the budget schedule to include a public budget session on Saturday, January 21, 2012 as well as the presentation to the School Committee on February 13, 2012.

b. Updated Budget Calendar

Ms. Jen Morrison, resident supported and thanked the School Committee for approving the Gates Intermediate School's Statement of Interest.

Comments or Statement from the Public

There was no information to discuss under the Superintendent's Report.

4. Superintendent's Reports

5. Superintendent's Correspondence

Dr. Susan Martin, Superintendent read the following letters of correspondence:

- a. Acknowledgment of the Scituate High School Community Service Club for their efforts and professionalism.
- b. Appreciation letter sent from Mrs. Dotti Cook Transportation Director to Mr. Anthony Vegnani, Chairman, Board of Selectmen for the purchase of a school van.
- c. Acknowledgment and special thank you to Scituate Health Services for their donation to the Cushing Elementary School as well as their donation of an AED device to the Gates Intermediate School.
- d. Acknowledgment of Ms. Sharon Mohr, High School Counselor for a job well done.

No additional business to discuss.

6. Other Business

There were no sub-committee reports.

7. Sub-Committee Reports

Personnel issues were reviewed.

8. Personnel

**On a motion by Mr. Strobino,
Seconded by Ms. Bowen,
It was voted: To approve the Personnel changes as noted.**

The vote was 5-0.

9. Future Agenda Items

The following items are to be placed on a future School Committee agenda:

To discuss Options 1 and 2 of the Technology Plan with personnel operating costs and place the Gates update on each forthcoming agenda.

**On a motion by Mr. Strobino,
Seconded by Ms. Bowen**

It was voted: To adjourn the meeting at 8:50 p.m.

The vote was 5 – 0.

10. Adjournment

Respectfully submitted: Kim Peters

APPROVED:

Brenda Bowen