

SCITUATE SCHOOL COMMITTEE
Scituate High School
Library, 7:00 PM

December 19, 2011

AGENDA

Meeting Called to Order

6:30 PM

Executive Session

7:00 PM

1. Approval of Minutes

- a. December 5, 2011 – Regular Meeting
- b. December 12, 2011 – Regular Meeting

Comments or Statements from the Public

(Five minutes)

2. Special Matters:

- a. Superintendent Search – MASC Presentation
- b. Day at the State House – Dr. Susan E. Martin, Superintendent, Ms. Donna Nuzzo Mueller, Principal, Scituate High School and Mr. Ed Covell, American Legion Post.
- c. Out of State Field Trip Request – Guatemala Community Service Trip – Dr. Susan E. Martin, Superintendent, Ms. Donna Nuzzo Mueller, Principal, Scituate High School.
- d. Security Report of Progress – Dr. Susan E. Martin, Superintendent, Mr. Paul Donlan Director of Business and Finance.

3. Routine Matters

- a. Student Report – Dr. Susan E. Martin, Superintendent and Mr. Zach Brazao, SHS Student Representative.
- b. Acceptance of Gift(s):
 - (i.) Ms. Katina Bentley for a monetary donation to support Scituate High School's International Service trip to Guatemala.
 - (ii.) Scituate Garden Club for the monetary donation of \$200 for Cushing Elementary and gardening supplies to Hatherly Elementary.
- c. FY13 Budget Update – Mr. Paul Donlan, Director, Business and Finance.
- d. Gates Intermediate School Progress Report Update– Dr. Susan E. Martin, Superintendent, Mr. Paul Donlan, Director, Business and Finance, Ms. Sarah Shannon, Principal, Gates Intermediate School.

4. **Superintendent's Reports**

5. **Superintendent's Correspondence**

- a. Recognition of Mr. Peter Mundt, Music Teacher, Cushing Elementary School and Ms. Jennifer Gilman, Music Teacher, Cushing Elementary School, Ms. Elizabeth Burnham, Pianist, Ms. Kathleen Hofmann and Ms. Katherine Martin, Mr. Brendan Smith and Mrs. Dawn Rota for assisting backstage during the Cushing Winter Concert.
- b. Recognition of Mrs. Kathleen Hofmann and Mr. John Nyberg for their work as long term substitutes at Cushing Elementary School.
- c. Recognition of Mrs. Linda Willse, Teacher, Cushing School, Mrs. Erin Kamdar, Teacher Cushing Elementary and Mrs. Marguerite Moynahan. Teacher, Cushing School for the Successful Grade 3 Studies Curriculum on Pilgrims.
- c. Recognition of all those who assisted with the co-sponsored C.O.R.S.E. and SHORE North Pole Express event held on December 3, 2011.

6 **Other Business**

7. **Sub-Committee Reports**

- a. Technology Committee Report – Mr. Michael Hayes
- b. Capital Planning – Sub Committee Report – Mr. Jamie Strobino
- c. Financial Forecasting – Sub Committee Report – Mr. Michael Hayes and Mr. Bill Johnston

8. **Personnel**

9. **Future Agenda Items**

10. **Adjournment**

Susan E. Martin, Ed.D.
Superintendent of Schools

Date