

**SCITUATE SCHOOL COMMITTEE**  
**Scituate High School**  
**Library, 7:00 PM**

**December 5, 2011**

AGENDA

**Meeting Called to Order**

**6:30 PM**

**Executive Session**

**7:00 PM**

**1. Approval of Minutes**

- a. November 21, 2011 – Regular Meeting

**Comments or Statements from the Public**

**(Five minutes)**

**2. Special Matters:**

- a. Gates Intermediate Preliminary Statement of Interest Draft – Mr. Paul Donlan, Director of Business and Finance, Ms. Sarah Shannon, Principal, Gates Intermediate Schools and Mr. Matthew Meehan, Assistant Principal, Gates Intermediate School.
- b. Gates Intermediate School Progress Report– Dr. Susan E. Martin, Superintendent, Mr. Paul Donlan, Director, Business and Finance, Ms. Sarah Shannon, Principal, Gates Intermediate School.
- c. Scituate High School Improvement Plan – Ms. Donna Nuzzo Mueller, Principal, Scituate High School.
- d. Gates Intermediate School Improvement Plan – Ms. Sarah Shannon, Principal, Gates Intermediate School.
- e. Technology Plan Summary – Dr. Susan E. Martin, Superintendent and Dr. James Kelleher, Assistant Superintendent.
- f. FY13 Capital Plan Update – Mr. Paul Donlan, Director of Business and Finance.

**3. Routine Matters**

- a. Student Report – Dr. Susan E. Martin, Superintendent and Mr. Zach Brazao, SHS Student Representative.
- b. Updated Budget Calendar – Mr. Paul Donlan, Director, Business and Finance

**4. Superintendent's Reports**

**5. Superintendent's Correspondence**

- a. Acknowledgment of Scituate High School Community Service Club.
- b. Appreciation letter for the school van replacement.
- c. Acknowledgment of Scituate Health Services for their donation to the Cushing Elementary School.
- d. Acknowledgment of Ms. Sharon Mohr for Scituate High School counseling skills.

**6 Other Business**

- a. Update on Superintendent Search Committee

**7. Sub-Committee Reports**

**8. Personnel**

**9. Future Agenda Items**

**10. Adjournment**

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**Susan E. Martin, Ed.D.**  
**Superintendent of Schools**

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**Date**